

ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL MEETING AGENDA & MEETING MINUTES

Thursday 8th August at 6.30pm in Staff Room

1. Meeting Opened: 6:35pm

2a. Present: Jason Rowe, Maria Mardapittas, Scott Bryant, Cameron Scott, Lyn Jobson, Jeanette Finegan, Helen Welsh, Jackie Mouratidis, Mariska Vervoort & Tracey Chandler

2b. Apologies: Jess Cortese, Fiona Pritchard, Alice Osborne & Tony Pace

3a. Correspondence Inwards:

“That the Inwards Correspondence be received and action endorsed, apart from items 3. Shopping Tour to be raised during “Fundraising Report” and discussed in Business Arising from the Correspondence”

1. Camp Quality Puppets (supporting one of our students & their family living with Cancer) – Puppets to visit Alamanda – moved affirmatively
2. Raising money for Step-a-thon – email from a parent – Lyn explained this is a fund-raiser for Murdoch Institute, parents enrol child online to participate – moved as a fitness focus.
3. Shopping Tour – email from a parent – to be referred to as a part of fund-raising report.

3b. Correspondence Out:

“That the Outwards Correspondence be endorsed” – moved by attending members.

- Letter re SRP increased funding.
- Fencing quote referred to in Principal’s report.

AGENDA:

4a. Confirmation of Minutes from Previous Meeting:

Moved: Cameron Scott **Sec:** Tracey Chandler **Passed**

4b. Business Arising From Minutes of Previous Meeting:

Policies are being adjusted due to the VRQA visit on 8/8/13 - will be presented at the next meeting to be ratified.

- ICT Social Media Policy presented and will be sent to school council members for ratification at next school council.

Moved: Jackie Mouratidis **Sec:** Scott Bryant **Passed**

Principal's Report ~

- VRQA visit - occurred on 8/8/13, policies to be stored on Compass, this ICT system will interface to provide public and / or school documents.
- Graduation Days – graduate teachers have accumulated two days of professional learning each term, (9/8 Mentor Texts with a literacy consultant, Jim Kinniburgh)
- Refurbishment of the student toilets – for health and hygiene reasons to be followed up by “Building Grounds Committee”
- School Uniform – School Photo’s – drive to wear school uniform, letters to go home when students are out of uniform as noted in School Newsletter.
- Birthday treats – school council position to be ‘birthday treats’ are a thing of the past. Message to be placed on facebook and in newsletter, due to complexity of opinions.
- 3-Way Conferences – developed as part of the school culture to participate as a positive learning experience. Positive discussion re student reports.
- School council and staff dinner to be held at Sanctuary lakes on Tuesday 17 September.
- Using the new school in term four – the new school will be handed over at end of Term. Enrolments keep occurring and a new class will be developed.
- Plans for 2014 – Prep & Year 1 to fill new school; 5 rooms of furniture ordered and other rooms about to be ordered; Year 7 to be in incomplete part of building; incomplete space to be used for meetings, gymnastics, dance, indoor play etc. Planning well underway for Year 7 curriculum and other programs such as electives at Recreation Centre and within local community eg tennis, fishing, and golf.
- School Mini-Bus – necessary for Year 7 participation each Monday, options being explored as to most suitable – hiring/ leasing/ buying – conversation to be continued.
- Boundary fencing – issues discussed with regard to Council rules and regulations, security options and preferences. Talks with Wyndham Council continuing.

Moved: Scott Bryant

Sec: Jeanette Finegan

Passed

School Financial Report

“That the financial statements for the month of JUNE be ratified and all accounts approved for payment.”

Finance Report – presented.

School council needs to agree that the excursion form is presented to Leadership Team before the excursion to Sovereign Hill

Moved: Mariska Vervoort

Sec: Scott Bryant

Passed

5a. Finance Sub Committee Report:

Minutes of last sub-committee meeting presented and discussed.
Balance sheets as attached to agenda explained.

A member of the fund-raising committee needs to attend the 'Finance Sub-Committee' meetings to present the 'fund-raising report'.

Moved: Maria Mardapittas **Sec:** Tracey Chandler **Passed**

5b. Buildings and Grounds Sub Committee Report:

Jason to discuss next ground works to be under-taken.

Meeting to be convened to further discuss:

- Drainage of ground behind the portables
- Oval to be cleared and graded

Moved: Cameron Scott **Sec:** Scott Bryant **Passed**

5c. Curriculum Sub Committee Report:

Maria discussed and reported minutes to Council.

- 3 way conferences, letter to staff from sub-committee
- Kindergarten to school transition visits to commence, enrolments so far approximately 135 students for 2014
- For Year 7 in 2014, 52 students have been enrolled.
- Jackie and Lyn attending Middle Years Program network meeting
- Tennis court to be built at front of new school
- Alamanda K-9 College is to be visited by PYP coordinators
- Application for grant for after school sports coaches.
- Projected enrolment for 2014 between 650 and 750 students.
- Education Sub-Committee to meet on the Tuesday before School Council meeting
- Compass training for parents re-use discussed.

Moved: Mariska Vervoort **Sec:** Scott Bryant **Passed**

5d. Fundraising Sub Committee Report:

Meeting minutes & report presented:

- Brain-stormed ideas presented and discussed re timing across the year
- Suggestion to prioritise fund-raising for a particular purpose eg toilets, playground equipment
- Recommend sausage sizzle and footy theme dress-up day to be organised by the students 'Events Team'
- School council endorsed fundraising for term 3 ie chocolate drive, shopping tour and suggested new timeline for other events to be discussed at Sub-committee meeting and then taken to Finance Sub-Committee meeting for endorsement.

Moved: Cameron Scott **Sec:** Jeanette Finegan **Passed**

5. Reports:

"That all reports be accepted and recommendations endorsed."

Moved: Tracey Chandler

Sec: Scott Bryant

Passed

6a. General Business

Jeanette

- senior school taken to Pirate Park for relief from school site,
- Expression of interest and payment plans for school camps
 - for Year 4/5 camp to Phillip Island (3 days, 2 nights)
 - Year 7 camp to Mt Evelyn, at this stage 5 days.
- Crepe van or other special event discussed, Jeanette to follow-up.

6b. Other Business

N/A

7. Meeting Closed at: 9.36pm

Next School Council meeting – Thursday 29th August at 6.30pm

Signed as a true and correct record of the meeting.

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Lyn Jobson
Executive Officer

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Jason Rowe
School Council President