

ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL MEETING AGENDA

Thursday 12th February 2015 at 6.00pm in the Staff Room

1. Meeting Opened: 6pm

2a. Present: Lyn Jobson, Jeanette Finegan, Jackie Mouratidis, Helen Welsh, Mariska Vervoort, Thea Whitmore, Tracey Chandler, Sumi Sanyal, Maria Mardapittas, Jason Rowe, Cameron Scott & Jess Cortese

2b. Apologies: Tony Pace

Laurence from Brand Architects presented stage 2 building plan to council at 6pm

3a. Correspondence Inwards:

“That the Inwards Correspondence be received and action endorsed, apart from items ___nil___ to be discussed in Business Arising from the Correspondence”

- 2015 School Council Election Process
- o Nominations handed out on Wednesday 11th February. (Letter Tabled)
- o Nominations due by COB Wednesday 18th February.

3b. Correspondence Out:

“That the Outwards Correspondence be endorsed”

NIL

AGENDA:

4a. Confirmation of Minutes from Previous Meeting:

Moved: Tracey Chandler **Sec:** Helen Welsh **Passed**

4b. Business Arising From Minutes of Previous Meeting:

NIL

Moved: **Sec:** **Passed**

Principal’s Report ~

- Enrolments (1162 students to date)
- Staffing
 - o Roughly 80 staff members
- Class sizes
 - o New classes to be created once portables are completed roughly in 4 weeks
- Timetables
 - o We run three timetables due to the number of students out in the yard at the one time

- Grounds
 - Playgrounds being installed at end of Feb
 - Years 1-2 & Years 3-4 Playgrounds
 - Looking at Year 5-6 not confirmed as yet
 - Have added more mulch
 - Upgraded staff toilets on deck
 - Bringing on second sick bay on the deck for minor injuries
 - Running two staff rooms
- Uniform
 - Confirmed with Rushfords that the house t-shirts will be in at end of March
- School Council Elections
- PYP Community Night
 - 4 March 2015 – 4.30pm-6.00pm
 - Canteen to run BBQ
 - X5 jumping castles
 - Looking at a band
 - Food vans

Council members all agree that the catering should be outsourced for this event.

Moved: Maria Mardapittas **Sec:** Cameron Scott **Passed**

Moved: Cameron Scott **Sec:** Jeanette Finegan **Passed**

School Financial Report

“That the financial statements for the month of DECEMBER 2014 & JANUARY 2015 be ratified and all accounts approved for payment.”

- Balance Sheet & Operating Statement - Summary presented by Cameron.

Moved: Helen Welsh **Sec:** Thea Whitmore **Passed**

5a. Finance Sub Committee Report:

- Minutes to be presented by Cameron.

Moved: Tracey Chandler **Sec:** Sumi Sanyal **Passed**

Motion that School Council ratifies the 2015 Investment, Internet Banking & EFTPOS Policy.

Moved: Mariska Vervoort **Sec:** Sumi Sanyal **Passed**

Motion is hereby placed before Alamanda College Council from fundraising activities in 2015 generally is treated as G04 (input Tax Sales) and that expenditure for fundraising activities in 2015 be treated as G13 (input Taxed). Fundraising events that are treated differently to G04/G13 will be presented to School Council throughout 2015.

Moved: Jeanette Finegan **Sec:** Tracey Chandler **Passed**

Motion that School Council endorses the following officers to be signatories on Alamanda College's official Purchase Orders

- Lynette Jobson – Principal
- Jackie Mouratidis – Years 2-3 Assistant Principal
- Jeanette Finegan – Years 4-6 Assistant Principal
- Helen Welsh – Year 1 Assistant Principal
- Helene Refuerzo – Years 7-9 Assistant Principal
- Carmen Sacco – Prep Assistant Principal

Moved: Maria Mardapittas

Sec: Tracey Chandler

Passed

Approval for funding of Camps & Excursions:

Camps and excursions are expected to be self-funded, however on the occasion that this is not possible Alamanda School Council authorise Administration to provide funds as appropriate and within budget.

Motion that Alamanda College Council authorise Administration to provide funds for camps/excursions as appropriate and within budget.

Moved: Sumi Sanyal

Sec: Mariska Vervoort

Passed

Motion that the Financial Commitment summary 2014 be approved as tabled.

Moved: Jeanette Finegan

Sec: Helen Welsh

Passed

5b. Buildings and Grounds Sub Committee Report:

NIL

Moved:

Sec:

Passed

5c. Curriculum Sub Committee Report:

NIL

Moved:

Sec:

Passed

5d. Fundraising Sub Committee Report:

NIL

Moved:

Sec:

Passed

5. Reports:

"That all reports be accepted and recommendations endorsed."

NIL

Moved:

Sec:

Passed

6a. General Business

Stage 2 Building Project Sign – Off:

- Documents tabled
- Discussed and covered school's financial plan and presented budget figures based on 1110 students
- All members agreed that the school can commit to this project.

Moved: Tracey
Passed

Sec: Mariska Vervoort

6b. Other Business

That School Council agrees to the following dates nominated as School Council meeting dates for 2015:

- Monday, 16 March
- Thursday, 28 May
- Thursday, 18 June
- Thursday, 30 July
- Thursday, 27 August
- Thursday, 17 September
- Thursday, 22 October
- Thursday, 19 November
- Tuesday, 15 December (Christmas Dinner)

Moved: Tracey Chandler

Sec: Helen Welsh

Passed

Thank you to the following councillors for their ongoing support on Alamanda School Council (term concludes in March 2014):

- Jason Rowe
- Maria Mardapittas
- Tracey Chandler
- Cameron Scott
- Mariska Vervoort

You are more than welcome to submit another nomination form, which can be collected from the office.

7. Meeting Closed at: 7.50pm

Next School Council meeting – Monday 16th March:

- 6.00pm-6.30pm (thank you and welcome to new council members – drinks and nibbles)
- 6.30pm (SC meeting will commence)

Signed as a true and correct record of the meeting.

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Lyn Jobson
Executive Officer

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Jason Rowe
School Council President