ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL AGENDA / MEETING MINUTES

Thursday, 16 June at 6.00pm in the Staff Room

Agenda Item	Meeting Notes
1.	**Meeting Opened:** 6.06pm
2a.	**Present:** Lyn Jobson, Jason Rowe, Sally Belinda Broad, Kathy Goodwin, Ana Wilkinson, Jackie Mouratidis, Andre Louhanapessy, Raman Doegar, Jaymee Stigwood, Michael Hick, Helen Welsh, Cameron Scott, Helene Refuerzo, Camille Willats
2b.	**Apologies:** Mariska Vervoort
3.	**Agenda:** • Principal's Report • School Financial Report • Finance Sub Committee Report • Buildings and Grounds Sub Committee Report • Curriculum Sub Committee Report • Fundraising Sub Committee Report • Events Sub Committee Report • Reports • General Discussion • Other Business
4a.	**Correspondence Inwards:** - Nil *"That the Inwards Correspondence be received and action endorsed, apart from items ____ to be discussed in Business Arising from the Correspondence"*
4b.	**Correspondence Out:** - Nil *"That the Outwards Correspondence be endorsed"*
	<u>AGENDA:</u>
5a.	**Confirmation of Minutes from Previous Meeting:** **Moved:** Helen Welsh **Sec:** Jackie Mouratidis **Passed**
5b.	**Business Arising From Minutes of Previous Meeting:** • Letter done for Maverick Boiko and presented to him in assembly by Jason. His art classes will start in Term 3 every Wednesday. • Letter to Rochelle Rehmet to be done and sent out. • Cards given to all parents who helped with Mother's Day Stall (follow up with Joan). **Moved:** Kathy Goodwin **Sec:** Ana Wilkinson **Passed**

	WynSpeak Adam Portelli introduced one of our WynSpeak candidates Diya who presented her talk to the meeting. Very impressive.
	Principal's Report • **<u>Uniform</u>** Lyn introduced Courtney from Noone who supply our uniform. Lyn asked Courtney to come to the meeting to have a discussion around our uniform and the Department is now asking schools to consider non-gender specific items as part of the school uniform. Primary uniform has a lot of items to choose from whereas our secondary uniform is limited. Courtney showed the meeting a pair of navy pants that might be suitable and will also bring in more sizes for students to try on. Lyn believes this should be a discussion that needs to be held with the secondary students and the meeting agreed. The meeting decided that the secondary girls should also be able to wear the grey shorts with shirt as an option to the summer dress. Discussion was had that there should be strict uniform combinations rather than just a mix and match of various items ie. pinafore with the white shirt, navy pants with the stripe shirt. The fabric we currently use in the summer dress is rayon/polyester. It is a heavier fabric that lasts for a very long time and is the preferred choice for most schools. Jason called for a vote from the meeting and the above discussion was agreed by all. • We currently have 72 prep enrolments. We had a family recently contact the school who have bought a block of land in the Life Estate which is currently under construction. We had advised them that they need to be living in the property before they can enrol and they lodged an appeal with the Department which was upheld. We believe a precedence has now been set and except more families from this Estate to contact us. • Jason recently attended the Featherbrook school information night and said it seemed to go well. The school will run from Prep-Year 6 next year and then perhaps all the way through to Year 9 in 2018. The name is still to be confirmed but will have Featherbrook in the title. • A position will go up on Recruitment OnLine for a PYP Co-ordinator next Wednesday and will close the second week of the school holidays. We will also have two 6 month vacancies for 7-9 English and a 7-9 Wellbeing Co-ordinator. • Student conferences to begin next week. Skoolbag notice went out last Friday to advise families and to explain to parents how student conferences work. • Helene is working two days from home to work on the Everest program. 63 applications were received and 35 students were of very high standard. Letters will be sent out tomorrow inviting students to the first round of interviews which will be held over the school holidays. We are looking at 30 students in total to join the Everest program.

	• Edutec – Kirsten/Tony and Lyn went along to the conference and where Lyn was invited to present. Presentation went well and the conference was very imformative. • Theatre seats – Lyn advised that we now have enough money in the budget to have theatre seats covered with the initial build. They are putting together some colour options for us rather than just one solid colour. • Lyn and Tony went to Code Black to discuss getting a coffee machine for our school café. Code Black also run a barrista program and are willing to come out to show the teachers and students. • There was an issue with our power connection and we were told we would be unable to run power in the theatre/food /café areas all at the same times and it was going to cost us $60,000 to upgrade the power meter. We have now been told we may not need to go to this extent. This is currently being looked at. **Moved:** Ana Wilkinson **Sec:** Sally Belinda Broad **Passed**
	Cameron left at 7.00pm.
	School Financial Report Presented by Jason Rowe (refer to attached report) *"That the financial statements for the month of MAY 2016 be ratified and all accounts approved for payment"* — Balance Sheet and Operating Statement **Moved:** Andre Louhanapessy **Sec:** Michael Hick **Passed**
6a.	**Finance Sub Committee Report:** Presented by Jason Rowe (refer to attached report) Finance meeting met on Tuesday and plan to meet on Tuesdays before the school council meetings. **Moved:** Michael Hick **Sec:** Sally Belinda Broad **Passed**
6b.	**Buildings and Grounds Sub Committee Report:** Presented by Michael Hick 80m2 of soft fall was ordered and placed around the playground equipment. We will need more needed around the 5/6 area and also some around the Prep area. **Moved:** Jaymee Stigwood **Sec:** Kathy Goodwin **Passed**
6c.	**Curriculum Sub Committee Report:** Presented by Jaymee Stigwood • There was no sub committee meeting this month but Jaymee is hoping to have one before the next School Council meeting. • Caili's art extension students will have artworks displayed at Federation Square from 23 July.

	• Child Safe Standards – this is a response into the inquest of matters that have been happening with children and by August 1st schools need to meet 8 certain standards. The card printer was purchased to assist with this – we will now go to an Alamanda visitors pass on a lanyard with proper identification. **Moved:** Ana Wilkinson **Sec:** Raman Doegar **Passed**
	Congratulations to Jaymee who is getting married on the weekend.
6d.	**Fundraising Sub Committee Report:** Presented by Ana Wilkinson • First meeting was held last week with twelve members. Meetings will be alternated as some parents work so there will be one during the day and the next one later at night. • All fundraising events will be put into the school calendar to there is an even spread of events. • Instead of a chocolate drive we will be doing cookie dough that will go to the eldest child sometime in August. Chocolate will more than likely be done early in Term 2 next year. • Closet Cleanout – to be held in July. • Father's Day Stall – next Monday we will hold a meeting with some students so they can make suggestions of what they would like to see at the stall. We will be using the same people that we used for the Mother's Day Stall. Prices to be $5 or $8 per item. • Williamstown Sheds – fundraiser for the school with no outlay. • Entertainment Books – going well. • Suggestion from Andre was an Alamanda teacup – meeting agreed it was a good idea. Sally has some contacts so will look into this. **Moved:** Michael Hick **Sec:** Sally Belinda Broad **Passed**
6e.	**Events Sub Committee Report** Presented by Sally Belinda Broad • No fair meeting this month but Sally met with a mum this morning who knows of several other mum's that are interested in joining the sub committee. • They will have alternating fair meetings with one being on a Sunday morning and the other during the week so all can attend. • Sally has delivered quite a lot of fair prospectus and also contacted a few restaurants asking for a dinner voucher. So far only rejections have come back, Sally to continue on with this. • Sally has put in a grant with Villawood for five Alamanda college branded marquees and two commercial barbecues.

	• Sipha Straws – we are waiting on 1600 straws to arrive. Hopefully they will arrive by next week as we have Waves for Water. • First National Real Estate – were after Platinum and have offered $4,000 but this is only $500 more than Gold so Sally to get back to them. **Moved:** Lyn Jobson **Sec:** Helen Welsh **Passed**
7a.	**Reports: -** Nil *"That all reports be accepted and recommendations endorsed"* **Moved**: **Sec:** **Passed**
7b.	**General Discussion:** **Moved:** **Sec:** **Passed**
7c.	**7b. Other Business:** • Staff carpark – Kathy mentioned there has been word that staff are not using the allocated staff car parks which Michael is currently addressing. • Newsletter insert – Lyn will be doing an article around drug-use and smoking and that parents need to be vigilant around these issues. • Zavyian from 6A is in the state rubgy team which is representing Victoria. Lyn received some raffle tickets from the family which is a fundraiser supporting the team. Are we happy to have them at the front desk for sale at a cost of $2.00 each? Rather than selling individual tickets School Council has decided to buy the whole book (50 X $2.00 = $100.00) and if we win the major prize of a car it will be donated to the Fair. **Moved:** Helen Welsh **Sec:** Jaymee Stigwood **Passed**
8a.	**Meeting Closed at:** 8.58pm
8b.	Next School Council meeting – Thursday, 21 July 2016
	Signed as a true and correct record of the meeting. …… …… **Lyn Jobson** **Jason Rowe** Executive Officer School Council President