

ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL MEETING MINUTES

Thursday 19th June 2014 at 6.00pm in the Staff Room

1. Meeting Opened: 6.00pm

2a. Present: Cameron Scott, Lyn Jobson, Jeanette Finegan, Maria Mardapittas, Sumi Sanyal, Jackie Mouratidis, Helen Welsh, Mariska Vervoort, Jason Rowe & Thea Whitmore

2b. Apologies: Jess Cortese, Tony Pace, Nicole Manitta & Nick Collins

3a. Correspondence Inwards:

“That the Inwards Correspondence be received and action endorsed, apart from items nil to be discussed in Business Arising from the Correspondence”

NIL

3b. Correspondence Out:

“That the Outwards Correspondence be endorsed”

Response to Janet Buckanan regarding uniform (sent on 26 May 2014) – tabled
- This item was followed up with an item in the Newsletter.

AGENDA:

4a. Confirmation of Minutes from Previous Meeting:

Moved: Sumi Sanyal

Sec: Cameron Scott

Passed

4b. Business Arising From Minutes of Previous Meeting:

NIL

Moved:

Sec:

Passed

Principal’s Report ~

- Currently have 795 students enrolled
- It is anticipated that we will have +200 in 2015 intake (950-1050 students). Facilities have been alerted.
- Staffing
 - Currently advertised:
 - 2 x Assistant Principal positions
 - 2 x teaching staff (PE & classroom teacher)
 - Panels are currently running
 - 2 x office positions (5 applicants – Jane & Allison)
 - 1 x .6 office position for next term in “other office” for secondary cover. Applicant is experienced in re-organisation

- Second sick bay Year 4-7. Serious injuries to main building sick bay.
- Grounds
- Incident Report discussed as lead to grounds plan RE: no fence for this community (history with Wyndham Council)
 - Close to car park
 - No run off on basketball court
 - Cricket nets
- Playground use is being monitored
- Jason is liaising with Wyndham Council – new process to be developed with fence in mind
- New building near Kindergarten
 - Full sized basketball court/gymnasium with theatre
- Risk Management – RE: Staff patrol
 - Is a DEECD policy but not a tool kit
 - Is a school policy (USBs handed out)
- Camp Risk Management
 - Lyn explained
 - Checklist and “due diligence” RE: culpability
 - Local excursion note needs to go out with specific destination annually
- 2015 Planning for new building
 - Monday 23rd June at 2.30pm – meeting with DEECD RE: new building. It is requested that a School Council member attend. Sumi and Jason indicated that they would be able to attend.
- School Council vacancies
- Letter of thanks to be sent to Nicole & Nick

Moved: Mariska Vervoort

Sec: Jackie Mouratidis

Passed

School Financial Report

“That the financial statements for the month of MAY be ratified and all accounts approved for payment.”

- Balance Sheet & Operating Statement to be presented by Cameron.

Moved: Maria Mardapittas

Sec: Sumi Sanyal

Passed

5a. Finance Sub Committee Report:

- Cameron to present Finance Report.

Moved: Mariska Vervoort

Sec: Thea Whitmore

Passed

SuperStream is a series of reforms introduced by the Federal Government with the aim of streamlining the processing of superannuation transactions from 1 July 2014.

DEECD have selected VicSuper as the school level payroll superstream solution. This will involve uploading the employee superannuation data and contribution payments through the VicSuper portal. The following motion should be used by school councils to endorse the use of this solution.

“In accordance with the Federal Government’s Superstream legislation effective from 1 July, 2014 the School Council of Alamanda College endorses the use of the VicSuper SuperStream Solution for the payment of superannuation contributions. Approval is given for employees' superannuation data files to be uploaded from CASES21 Finance to the VicSuper portal and for contribution payments to be processed by direct debit from the school council official account”.

Moved: Jeanette Finegan

Sec: Mariska Vervoort

Passed

5b. Buildings and Grounds Sub Committee Report:

- Jason discussed meeting minutes

Moved: Thea Whitmore

Sec: Jackie Mouratidis

Passed

5c. Curriculum Sub Committee Report:

- Helen discussed meeting minutes

Moved: Sumi Sanyal

Sec: Maria Mardapittas

Passed

5d. Fundraising Sub Committee Report:

- Mariska discussed meeting minutes

Moved: Jackie Mouratidis

Sec: Jeanette Finegan

Passed

5. Reports:

“That all reports be accepted and recommendations endorsed.”

NIL

Moved:

Sec:

Passed

6a. General Business

USB with school policies to be handed out to each Council member.

6b. Other Business

- Year 4 Camp:
 - Question regarding the safety of the venue was raised. This has been assessed and safety issues have been resolved.

7. Meeting Closed at: 9.30pm

Next School Council meeting – Thursday 14th August at 6.00pm

Signed as a true and correct record of the meeting.

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Lyn Jobson
 Executive Officer

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Jason Rowe
 School Council President