

ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL AGENDA / MEETING MINUTES

Thursday, 21 July 2016 at 6.00pm in the Staff Room

Agenda Item	Meeting Notes
1.	Meeting Opened: 6.45pm
2a.	Present: Lyn Jobson, Sally Belinda Broad, Kathy Goodwin, Ana Wilkinson, Jackie Mouratidis, Andre Louhanapessy, Jaymee Stigwood, Michael Hick, Helen Welsh, Cameron Scott, Camille Willats, Mariska Vervoort
2b.	Apologies: Jason Rowe, Raman Doegar
3.	Agenda: <ul style="list-style-type: none"> • Principal’s Report • School Financial Report • Finance Sub Committee Report • Buildings and Grounds Sub Committee Report • Curriculum Sub Committee Report • Fundraising Sub Committee Report • Events Sub Committee Report • Reports • General Discussion • Other Business
4a.	Correspondence Inwards: - Nil <i>“That the Inwards Correspondence be received and action endorsed, apart from items _____ to be discussed in Business Arising from the Correspondence”</i>
4b.	Correspondence Out: - Nil <i>“That the Outwards Correspondence be endorsed”</i>
	<u>AGENDA:</u>
5a.	Confirmation of Minutes from Previous Meeting: <div style="display: flex; justify-content: space-between;"> Moved: Helen Welsh Sec: Sally Belinda Broad Passed </div>
5b.	Business Arising From Minutes of Previous Meeting: - Nil <div style="display: flex; justify-content: space-between;"> Moved: Sec: Passed </div>
	Principal’s Report <ul style="list-style-type: none"> • Current enrolments are 1645. • Staffing – Helene Refuerzo has left and moved to Truganina Primary School but will still assist with the Philippines trip. Lyn has now taken over the secondary school with assistance from current secondary staff. When Jeanette returns she will sit in the secondary area and Kirsten Murray has now been hired as PYP Co-ordinator and will take over Years 4, 5 and 6.

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	<ul style="list-style-type: none"> • New building – we can hopefully start doing walk-throughs and offer coffee from the start of next term. Lyn mentioned it would be good if any School Council members were free during the day that perhaps they might like to assist with the walk-throughs. • We have requested a quote for an extra gym which will include its own toilets and change rooms. • Maintenance job – we currently have a job advertised for a maintenance person. This will close next week. So far we have had five people call up so are expecting a good response. <p>Moved: Ana Wilkinson Sec: Michael Hick Passed</p>
	<p>School Financial Report Presented by Cameron Scott (please refer to attached report)</p> <p><i>“That the financial statements for the month of JUNE 2016 be ratified and all accounts approved for payment”</i> — Balance Sheet and Operating Statement</p> <p>Moved: Mariska Vervoort Sec: Andre Louhanapessy Passed</p>
6a.	<p>Finance Sub Committee Report: Presented by Cameron Scott</p> <p>Meeting was held Tuesday, 19 July (please refer to attached minutes).</p> <ul style="list-style-type: none"> • School excursions approved. FOPA was queried regarding cost, not only is there a bus charge there is also a performance charge hence the \$10.00 per student charge. <p>Moved: Helen Welsh Sec: Jackie Mouratidis Passed</p>
6b.	<p>Buildings and Grounds Sub Committee Report: Presented by Michael Hick</p> <ul style="list-style-type: none"> • Currently on hold due to having no maintenance person. Soft fall is required and we also need mulch top-ups. Michael was happy to talk to the Year 9 students about this and see if they would like to help move some mulch. The soft fall will wait until our new maintenance person starts. <p>Moved: Cameron Scott Sec: Jaymee Stigwood Passed</p>
6c.	<p>Curriculum Sub Committee Report: Presented by Jaymee Stigwood</p> <p>Meeting was held Wednesday, 27 July - please refer to attached minutes.</p> <ul style="list-style-type: none"> • Curriculum Overviews due out next week.

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	<ul style="list-style-type: none"> Child Safe Standards – sample policies are now available and are being looked at. We believe the date may have changed and is now due in September with an extension to the end of the year. <p>Moved: Sally Belinda Broad Sec: Cameron Scott Passed</p>
6d.	<p>Fundraising Sub Committee Report: Presented by Ana Wilkinson</p> <ul style="list-style-type: none"> The Closeout Cleanout bags were collected yesterday. Another one will be done in October. Cookie Dough – Michael will get some forms out to the students next week. Father’s Day Stall – coming up in September. Claire Greenwood will take over this. Chocolate Drive – will be Term 2 next year. Ana to do submission to Grill’d next week. Submission for Bunnings barbecue to go in and hopefully we will be given a spot some time from October. Nicole will contact us for further information. <p>Moved: Sally Belinda Broad Sec: Helen Welsh Passed</p>
6e.	<p>Events Sub Committee Report Presented by Sally Belinda Broad</p> <ul style="list-style-type: none"> There was no meeting last night but two are scheduled in the coming weeks. Sally needs secure storage for silent auction prizes. Lyn offered the spare classroom that we used for the Closet Cleanout or perhaps we can hire a container for a short period of time. We have confirmed stalls and food for the Fair – Sally is able to supply a list to the Finance Committee. <p>Moved: Mariska Vervoort Sec: Helen Welsh Passed</p>
7a.	<p>Reports: - Nil <i>“That all reports be accepted and recommendations endorsed”</i></p> <p>Moved: Sec: Passed</p>
7b.	<p>General Discussion: - Nil</p> <p>Moved: Sec: Passed</p>

<p>7c.</p>	<p>Other Business:</p> <p><u>Camp/Excursion that needs to be approved</u></p> <p>PYP/MYP Rap Recording: Thursday, 28 July 2016 5 students travelling to 14 Landon Place, Carrum Downs (studio) to record their independently created PYP/MYP Rap. Donna King will be driving them along with Adam Al-Salihi in her personal car and has appropriate insurance. On the way back they will going to KFC. No cost involved to the students. Organised by Donna King.</p> <p>Philippines Camp: 5-15 September 2016 Michael has taken over organising this camp. We currently have 12 students interested and were originally looking for 9-15 students. The Approval Form and Itinerary was distributed amongst the meeting with more details to come. There is always a High Alert for the Philippines, Lyn has checked with Region and they have advised that even though it is a High Alert it is on the lower end. Michael and Stephanie Ficarra to attend along with a female parent helper who is a full VIT registered teacher.</p> <p>Moved: Jaymee Stigwood Sec: Cameron Scott Passed</p>
<p>8a.</p>	<p>Meeting Closed at: 8.40pm</p>
<p>8b.</p>	<p>Next School Council meeting – Thursday, 18 August 2016</p>
	<p>Signed as a true and correct record of the meeting.</p> <p>..... Lyn Jobson Executive Officer</p> <p>..... Kathy Goodwin Vice President</p>