

# ALAMANDA K-9 COLLEGE - SCHOOL COUNCIL MEETING AGENDA & MINUTES

Thursday 29<sup>th</sup> August at 6.30pm in Staff Room

**1. Meeting Opened:** 6.33pm

**2a. Present:** Jason Rowe, Maria Mardapittas, Scott Bryant, Cameron Scott, Lyn Jobson, Jeanette Finegan, Helen Welsh, Jackie Mouratidis, Mariska Vervoort, Tracey Chandler, Jess Cortese, Fiona Pritchard, Alice Osborne & Tony Pace.

**2b. Apologies:** Maria Mardapittas

**3a. Correspondence Inwards:**

*“That the Inwards Correspondence be received and action endorsed, apart from items \_\_\_\_\_ to be discussed in Business Arising from the Correspondence”*

NILL

**3b. Correspondence Out:**

*“That the Outwards Correspondence be endorsed”*

- Thank you letter to staff from Curriculum Sub Committee

Email to be sent to all staff, inviting them to the dinner on Tuesday 17<sup>th</sup> September

## **AGENDA:**

**4a. Confirmation of Minutes from Previous Meeting:**

**Moved:** Jackie Mouratidis

**Sec:** Jess Cortese

**Passed**

**4b. Business Arising From Minutes of Previous Meeting:**

Policies presented at this meeting:

\*Medication

\*Inclement Weather

\*Parent Payments

\*Sunsmart

\*Camping

\*Visitors

\*Working with Children Check

\*Anaphylaxis Management

\*Duty of Care

\*Excursion

Policies to be presented at next meeting:

\*Anti-Bullying

\*Privacy

\*First Aid

\*On-site Supervision

\*Uniform

Councillors will take policies home to read. Policies will be ratified at next School Council meeting.

**Moved:** Tracey Chandler

**Sec:** Cameron Scott

**Passed**

## **Principal's Report ~**

- Visit from Department of Infrastructure – 28<sup>th</sup> August 2013
- Chantelle Kelly hired three days a week to assist Prep team
- Year 7 – wood work room
- VRQA Registration - Year 7

Lyn awaiting for an email from Don Burns to advise her of what facilities will be provided for Year 7's and what funding the school will receive.

**Moved:** Cameron Scott

**Sec:** Scott Bryant

**Passed**

## **School Financial Report**

*“That the financial statements for the month of JULY be ratified and all accounts approved for payment.”*

- Balance Sheet & Operating Statement to be presented.

**Moved:** Alice Osborne

**Sec:** Fiona Pritchard

**Passed**

### **5a. Finance Sub Committee Report:**

- Minutes of last sub-committee meeting was presented.

**Moved:** Scott Bryant

**Sec:** Helen Welsh

**Passed**

### **5b. Buildings and Grounds Sub Committee Report:**

- Jason to discussed next ground works to be under-taken.

Committee still needs to discuss what work will be completed around the new building – waiting for building hand over. School Oval has not yet been decided on.

**Moved:** Jackie Mouratidis

**Sec:** Mariska Vervoort

**Passed**

### **5c. Curriculum Sub Committee Report:**

- Jackie to discussed term three Curriculum overviews

**Moved:** Jess Cortese

**Sec:** Tracey Chandler

**Passed**

**5d. Fundraising Sub Committee Report:**

- Meeting minutes & report to be presented

**Moved:** Cameron Scott

**Sec:** Fiona Pritchard

**Passed**

**5. Reports:**

*“That all reports be accepted and recommendations endorsed.”*

**Moved:** Fiona Pritchard

**Sec:** Tracey Chandler

**Passed**

**6a. General Business**

- Alice to discuss Uniform Committee – will be discussed at next Council meeting
- Parent opinions on student reports – presented by Mariska
- YMCA Camp Booklet (23<sup>rd</sup>-25<sup>th</sup> October) – presented by Jeanette

**6b. Other Business**

- Schools will now pay for internet usage. Fees to be discussed.
- iPad policy to be distributed to parents.
- Year 7's will have a swipe card for photocopiers, late arrival swipe etc
- Need to create a list of what fundraising funds are being raised for - Jason to add this in the newsletter.

**7. Meeting Closed at: 8.23pm**

**REMINDER: Staff Dinner – Tuesday 17<sup>th</sup> September**

Next School Council meeting – Thursday 19<sup>th</sup> September at 6.30pm

Signed as a true and correct record of the meeting.

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**Lyn Jobson**  
Executive Officer

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**Jason Rowe**  
School Council President